

**CAREER BASED INTERVENTION**  
**2023-2024 Regional Representative or Officer Intent Form**

1. Identify your intentions to seek election for either a regional representative or an officer position on the CBI Board.
2. CBI Board members MUST maintain OACTE membership.
3. Obtain permission and signature from your local school administrator.
4. Return this form before the Spring CBI Conference, via mail or email to the CBI Board Secretary:

Mary Jo Hines  
 Beavercreek High School  
 2660 Dayton Xenia Road  
 Beavercreek, OH 45434  
 Email: [maryjo.hines@beavercreek.k12.oh.us](mailto:maryjo.hines@beavercreek.k12.oh.us)

<b>Name:</b>			
<b>Title/Position:</b>			
<b>School Address:</b>			
<b>School Phone:</b>		<b>School Fax:</b>	
<b>Home Phone:</b>		<b>Cell Phone:</b>	
<b>School Email:</b>		<b>Home Email:</b>	
<b>OACTE Membership #:</b>			

**Choose ONE of the following:**

1.	The <b>OFFICER POSITION</b> I wish to seek a nomination for is:	
	The term of this officer position is:	
2.	The <b>REGION</b> I wish to represent as a regional representative is:	

**Requirements for seeking a position on the CBI Board of Directors, per the CBI Division Constitution & ByLaws:**

**Article V, Section D:**

Regional representatives shall be elected, on a rotating basis, at the spring regional meetings. Regular members who seek a regional representative position on the board of directors by submitting an intent form shall be eligible for election. If a regional position becomes or is vacant after the spring meeting and there is interest shown in that position, via an intent form, a regular member may be appointed to the position by the board of directors at any time during the year to fulfill the remainder of that region's representative term. After the meeting at which the new representative or officer is appointed, they should begin attending official meetings and functions.

Nominee meets this requirement:    Yes    No

**Article V, Section E:**

Only those holding regular membership in this organization and have an intent form submitted shall be eligible to be nominated for an office or regional representative position in this organization. If a non-member is nominated, he/she must be willing to become a member in order to be placed on the ballot. Further, proof of valid membership must be demonstrated prior to beginning a term if elected.

Nominee meets this requirement:    Yes    No

**Article V, Section F:**

Only sitting members of the CBI Board of Directors may run for Executive Committee Office positions. The position of president-elect must be filled by a current board member with at least two years of board experience.

Nominee meets this requirement:    Yes    No

**Commitment of Local Administration**

Should \_\_\_\_\_, who teaches at \_\_\_\_\_, be elected to either a position of regional representative or an officer of the CBI Board, I agree to support and approve their leave from school so that he/she may attend approximately four board meetings per year, the annual CBI Spring Conference, and the OACTE Conference.

<b><i>Date:</i></b>	
<b><i>School District:</i></b>	
<b><i>School Address:</i></b>	
<b><i>School Phone:</i></b>	
<b><i>Administrator Signature:</i></b>	